

The mission of the Municipal Court is to administer justice for the people of Santa Fe in a fair and equitable way, keeping in mind that justice is for both the defendant and the victim. The Court seeks to serve as a model, especially in the areas of multi-cultural relations and accessibility.

The Court seeks to provide effective service in the processing of citations and cases, taking a firm stand in the collection of fines and fees as assessed by city departments in the course of their enforcement of the Santa Fe Municipal Code.

2004/05 Operational Highlights:

- Initiated officer-prosecute traffic trials.
- Developed new court documents, including notices of sentencing, pre-trials and trials.
- Implemented community service programs at non-profit organizations in Santa Fe and surrounding areas.
- Enhanced court security by eliminating access of non-city employees to the Court's administrative offices.
- Re-established electronic communications between Municipal Court and various city departments.

2005/06 Goals and Objectives:

- Install a more cost-effective and user-friendly case management system.
- Improve arraignment procedures by introducing video arraignments, which improve cost- and time-efficiency by eliminating the need for guarded transport from the jail to the court facility; and by increasing the number of arraignment days from once to three times per week.
- Re-evaluate all existing alternative sentencing programs to ensure efficiency and effectiveness.
- Promote better staff time utilization and other improvements to accommodate the high volume of Municipal Court case loads.
- Further improve the security of the court facility.

Budget Commentary:

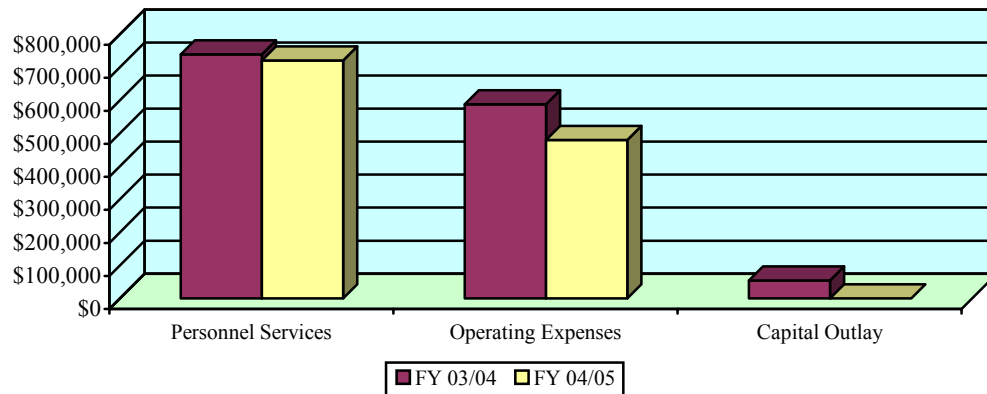
The FY 2005/06 Municipal Court budget of \$1,543,764 provides funding support for the salaries and benefits of the Municipal Judge and 17 staff members, and also includes contracted staff assistance, interpreters for non-English speaking or hearing impaired persons, grant writing services and other consulting services costs.

The Municipal Court is supported by a General Fund appropriation of \$883,139. Special fees assessed by the Court for dedicated purposes provide the balance of funding for the division. These include the Municipal Court Automation Fund (2130) appropriation of \$176,050; the Municipal Court Liability Fee Fund (2202) appropriation of \$129,235; the Municipal Court Program Fund (2223) appropriation of \$122,620; the Court Special Revenue Fund (2224) appropriation of \$28,500; the Home Detention Program Fund (2225) appropriation of \$126,126; and the DWI Screening Fund (2228) appropriation of \$78,094 for FY 2005/06.

In FY 2004/05, two Compliance Monitors and a DWI Data Entry Clerk were added in the Municipal Court.

<u>POSITION/CLASSIFICATION</u>	<u>FY 05/06 ACTUAL</u>	<u>FY 05/06 BUDGET</u>
Municipal Court Judge	1 – EL	1 – EL
Court Services Director	1 – EX	1 – EX
Account Technician	1 – EX	1 – EX
Bailiff	1 – EX	1 – EX
Compliance Monitor	1 – TGF	3 – TGF
Confidential Administrative Secretary	1 – EX	1 – EX
Court Clerk I	6 – EX	6 – EX
Court Clerk III	2 – EX	2 – EX
Court Records Manager	1 – EX	1 – EX
DWI Data Entry Clerk	<u>0</u> – TGF	<u>1</u> – TGF
TOTAL:	15	18

#### EXPENDITURE CLASSIFICATION



	<u>FY 04/05 REVISED</u>	<u>FY 05/06 APPROPRIATION</u>
Personnel Services	\$ 823,072	\$ 911,570
Operating Expenses	566,138	632,194
Capital Outlay	<u>6,500</u>	<u>0</u>
TOTAL:	\$ 1,395,710	\$ 1,543,764